

# MEMORANDUM

## Department of Veterans Affairs

**Date:** July 20, 2022

**From:** Susan N. Hastings, MD, MHS

**Subject:** Participation Agreement for the Function QUERI STRIDE Project

**To:** <name> VA Medical Center

**Name of Research Project:** Optimizing Function and Independence QUERI ("Function QUERI 2.0")

**Principal Investigator(s):** Susan N. Hastings, MD, MHS ([susan.hastings@va.gov](mailto:susan.hastings@va.gov)); Courtney Van Houtven, PhD; Kelli Allen, PhD (coordinating site: Durham VA)

**Name of Institution Providing IRB Review:** Durham VAMC

With respect to the individual research project specified above the staff signing below acknowledge that the <name> VAMC is not engaged in research by implementing the **Function QUERI STRIDE clinical program**. Please refer to the attached memo from the Durham IRB chair. The STRIDE clinical program has been certified by Barbara Hyduke, MSA, Associate Executive Director, Office of Geriatrics and Extended Care (10P4G) to be a non-research operations activity. Employees at the <name> VAMC will participate in clinical program-related duties only and no employees at the <name> VAMC will participate in any research activities. With regard to Function QUERI data collection activities, employee participation is voluntary, permission to participate can be withdrawn, and permission to use collected data can be withdrawn.

The staff signing below also agree to provide relevant site-specific information to the Function QUERI team as outlined in the site preparation checklist.

This document should be kept on file at both institutions.

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**Point of Contact**

<name> VA Medical Center

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**Date**

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**Medical Center Director**

<name> VA Medical Center

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**Date**